Public Order Under City of Los Angeles Emergency Authority

Issue Date: October 14, 2020

Subject: Schools and Conditional Use Permits During COVID-19 Emergency

As some schools prepare to offer in-classroom instruction and extra-curricular activities during the COVID-19 pandemic, they may need to significantly alter their facilities or operations to protect the health of students, teachers and staff. Many of these schools operate under City-approved conditional use permits (CUPs) that include specific conditions that may be in conflict with critical health and safety practices necessary during the emergency period.

To aid in our efforts to slow the spread of COVID-19, and by virtue of the authority vested in me as Mayor of the City of Los Angeles under the provisions of the Los Angeles Administrative Code, Chapter 3, Section 8.29 to promulgate, issue, and enforce emergency rules, regulations, orders, and directives, I hereby declare the following order to be necessary for the protection of life and property and I hereby order, effective immediately, until the expiration of the City’s declared emergency, that:

1. Schools with CUPs which intend to reopen facilities for in-person instruction or extra-curricular activities that require temporary changes to their CUP conditions shall submit temporary operating plans for the 2020-21 school year to the Department of City Planning’s Office of Zoning Administration, to confirm that the temporary conditions fall within the categories outlined in the emergency order, including:
a. **Transportation and Access**
   i. Allowance of expanded hours for transportation to and from campus, and for student pick-up and drop-off.
   ii. Allowance for expansion of pick-up and drop-off areas and modified usage of existing authorized parking areas.
   iii. Allowance of temporarily waiving busing requirements, carpooling requirements, parking requirements, average vehicle ridership requirements, and limits on daily vehicle trips.

b. **Academic Calendar and Operating Hours**
   i. Allowance of adjusted school year calendars (e.g., start dates, number of school days, number of school-related events including open houses, parent/teacher nights, sporting activities, and recitals).
   ii. Allowance for daily instruction up to 6:00 PM as needed, and allowance of weekend instruction to accommodate staggered schedules.
   iii. Allowance for adjusted time, frequency, and access for instruction, outdoor physical education, sports, recess, meal times, and other related activities.
   iv. Allowance for expanded summer school and after-school program hours.

c. **Facilities**
   i. Allowance for increased number of classrooms through conversion of existing facilities.
   ii. Allowance for use of temporary structures and tents that do not feature a permanent foundation, including for use as temporary classroom space.
   iii. Allowance for installation of temporary shade canopies, seating, and outdoor tables.
   iv. Allowance for instruction and school activities to occur in outside areas, including parking areas, fields, and open spaces.

d. **Staff and Students**
   i. Allowance for increased faculty and staff to support smaller classroom sizes.
   ii. No increase in maximum student enrollment.
2. In the event those operating plans should change, schools shall update and resubmit their temporary operating plans to the Zoning Administrator, in compliance with the terms of this Order.

3. The Zoning Administrator shall have the authority to terminate a temporary operating plan if it is found to exceed the terms of this Order or for a school’s failure to comply with the terms of the temporary operating plan. Notwithstanding this Order, nothing affects the City’s authority to address nuisance activities under relevant law.

4. To the extent that any approval issued pursuant to this Order results in the modification or deletion of an adopted mitigation measure, the City finds that the measure is infeasible and the modification or deletion is necessary to prevent or mitigate the public health threat to students, faculty and employees from COVID-19 and such action is exempt from CEQA pursuant to Public Resources Code Section 21080(b)(4).

5. Nothing in this Order shall be construed to conflict with the Los Angeles County Department of Public Health orders or protocols.

Dated: October 14, 2020 at Los Angeles, California
Time: 6:00 p.m.

Filed with the City Clerk
Date: __________________________
Time: __________________________
By: __________________________